



CITY OF TALLAHASSEE



FY 2020-2021 Consolidated Annual Report





**CITY OF
TALLAHASSEE**

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October 1, 2020 – September 30, 2021

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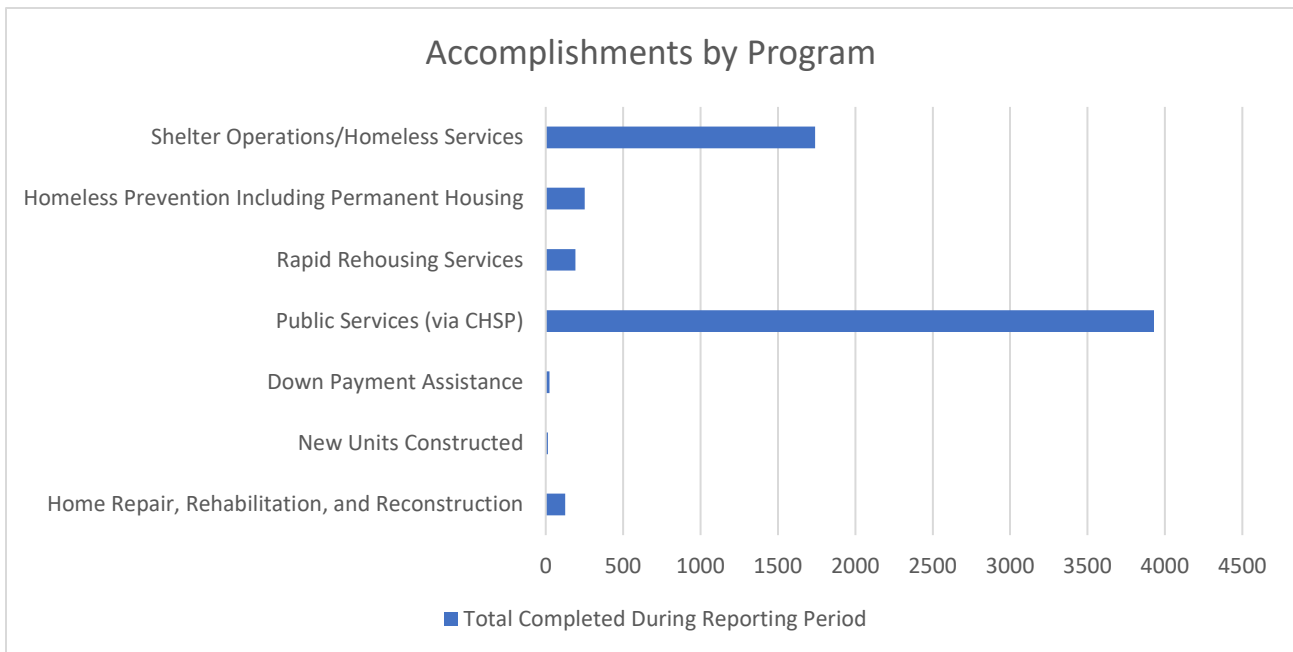
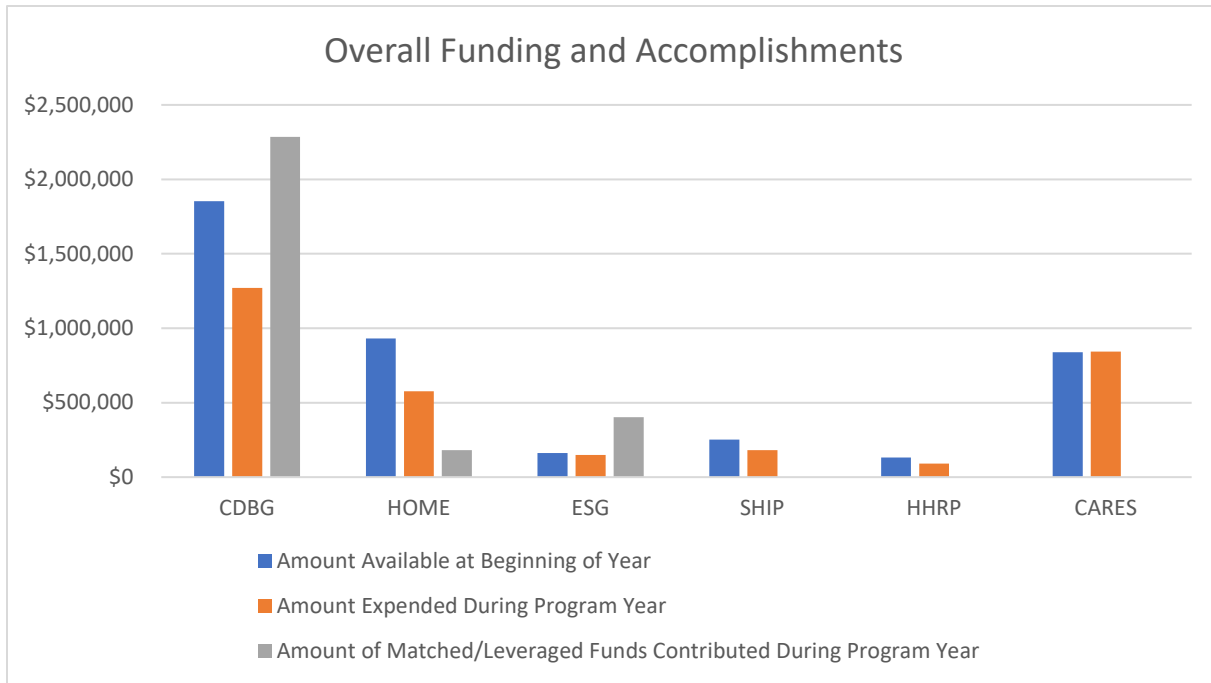
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FY2021 Consolidated Annual Performance and Evaluation Report | Funding and Demographic Brief



¹Home Repair, Rehabilitation, and Reconstruction includes all City repair and rehabilitation programs funded through HOME, CDBG, SHIP, HHRP and CARES.

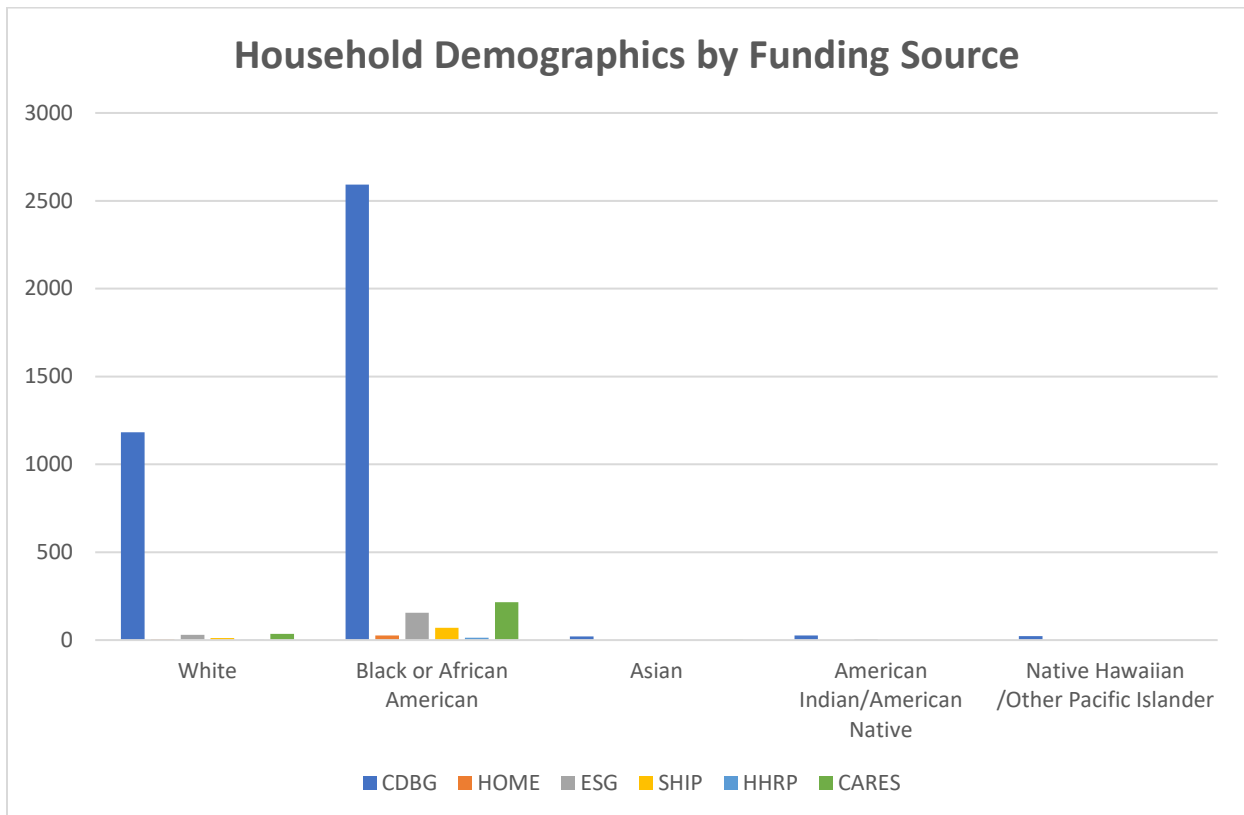
²New Units Constructed includes new CHDO unit, new Inclusionary Housing Units, and new Habitat Units

³Homeless Prevention including Permanent Relocation includes rental assistance funded through CRF CARES

FY2021 Consolidated Annual Performance and Evaluation Report | Funding and Demographic Brief

Households Served by Funding Source

Number of Households Served	CDBG	HOME	ESG	SHIP	HHRP	CARES
Extremely Low-income	2878	21	191	63	10	230
Low-income	301	10	0	19	4	16
Moderate-income/No Income	643	0	0	0	0	6
Total	3822	31	191	82	14	252



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LOCAL ECONOMIC IMPACT

PROGRAM	Number Completed	Market Indicator	Economic Impact
Owner Occupied Rehabilitation	125	Average Market Value of Homes Rehabbed	\$9M in housing stock preserved
Down Payment Assistance	29	Average sales price of home purchased	\$3.73M in real estate sales
Homeless Prevention including Permanent Relocation	251	Average monthly rent not lost as a result of eviction	Approx. \$162K in rental income saved

PROGRAMS IMPLEMENTED or EXPANDED

PROGRAM	OUTCOME
Inclusionary Housing	Thirteen units completed and sold; three more under construction.
Landlord Risk Mitigation Fund	Expanded LRMF through partnership with Leon County's RISE center adding \$100,000 to the Fund.
City Infill Housing Program	CRA funded new housing construction program for 6 new homes in Bond and Frenchtown
Community Land Trust	First home under construction and completion expected by Christmas 2021; 8 other units to be under construction by January 2022.
Affordable Home Construction Loan Program	Available to small developers of affordable housing for sale to eligible buyers; up to \$175,000; 5 approved and under construction.
THA Orange Avenue Apartments	Funding provided for Phases 1 and 2 of the Orange Avenue Redevelopment and partnership with Purpose Built Communities. Phase 1 under construction.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Consolidated Annual Performance Evaluation Report (CAPER) is a summary of the achievements of the City of Tallahassee (City) for its 2020-2021 fiscal year and a report on how the Community Development Block Grant (CDBG), HOME Investments Partnership Program (HOME), and Emergency Solutions Grant (ESG) funds were expended to achieve the goals of the Consolidated Plan. During this reporting year, the City focused on homeownership, maintaining existing housing stock, community revitalization, public services, and pandemic response. In addition to the annual federal funding provided by CDBG, HOME, and ESG, the City also leveraged \$251,591 in State Housing Initiatives Program (SHIP) funding, \$132,000 in SHIP Hurricane Housing Recovery Program (HHRP) funds, and \$839,082 in State Coronavirus Relief Funds (CRF) toward these efforts. also In addition, the City leverages funding from General Revenue, the Affordable Housing Trust Fund, Change for Change, and Promise Zone funding for affordable housing projects, homelessness prevention, and special initiatives.

Being that the pandemic presented both delays in service and increased demand for relief activities, the City shifted focus from its traditional programs to more human service-related activities. The City managed various allocations of COVID relief funds for various projects such as: decreasing homelessness, launching new mitigation programs, and providing rental and utility assistance.

In spite of the delay in products and services caused by the pandemic, the City met or exceeded the Action Plan (AP) and Consolidated Plan goals for the year being reported through utilization of annual awards, allocated relief funds, and local and state dollars. While the actual production of most programs is fairly consistent with what was planned in the AP, as is routinely the case, some of the production came as a result of completion of projects that were funded using prior year funds, and others will be completed in the following reporting year. Although the City did not receive its regular SHIP award, the additional HHRP and CRF CARES funds allowed the City to provide assistance through its flagship repair and rehabilitation programs in addition to providing rental assistance.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual

outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5-Year Plan	Actual – 5-Year Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Housing Rehabilitation	Affordable Housing	CDBG: \$21,803 HOME: \$171,556	Homeowner Housing Rehabilitated	Household Housing Unit	126	6	4.76%	25	6	24.00%
Permanent Relocation	Affordable Housing	CDBG: \$13,850.04	Other	Other	50	20	40.00%	20	20	100.00%
CHDO Set-Aside	Affordable Housing	HOME: \$43,552.30	New units constructed	Household Housing Unit	25	1	4.00%	5	1	20.00%
Public Facilities	Non-Housing Community Development	CDBG: \$491,426.84	Other	Other	23	4	17.39%	5	4	80.00%
Rapid Re-Housing	Homeless	ESG: \$74,704.91	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	150	0	0.00%	50	191	382.00%
HMIS Administration	Homeless	ESG: \$75,000	Other	Other	1	1	100.00%	1	1	100.00%
Planning and Administration	Planning and Administration	CDBG: \$380,182.70 / HOME: \$113,171.76	Other	Other	1	1	100.00%	1	1	100.00%
Down-Payment Assistance	Affordable Housing	HOME: \$248,500	Direct Financial Assistance to Homebuyers	Households Assisted	75	24	32.00%	25	24	96.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – 5-Year Plan	Actual – 5-Year Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Public Service Assistance	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$365,376.43	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5,225	3,793	72.59%	100	3,793	3793.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City's highest priority activities include homeowner rehabilitation and repair, homeownership, public services, improvements to public facilities, and homelessness prevention initiatives. CDBG funds support these activities in addition to provide administrative support to activities such as fair housing, administration, training, environmental reviews, and lead based paint assessment.

In assessing how the use of CDBG and other funds helped the City meet the goals, the City continued to work towards the goals set even as staff was responding to the effects of the COVID-19 pandemic. The actual outcomes achieved are provided in the various tables throughout this report.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White/Other	1183	4	30
Black or African American	2592	27	155
Asian	21	0	0
American Indian or American Native	26	0	6
Native Hawaiian or Other Pacific Islander	0	0	0
Total	3822	31	191
Hispanic	137	0	7
Not Hispanic	3685	31	184

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Not included in the table above, 348 households were assisted with state, local, and emergency relief funds through the City's repair, rehab and rent/utility assistance programs:

- 298 African American
- 42 White
- 1 Asian
- 7 Other Multi-Racial

Also not included in the numbers in Table 2, are the 124 female-headed households assisted through all programs.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,854,176	1,271,215.51
HOME	public - federal	931,882	576,780.06
ESG	public - federal	162,749	149,704.91

Table 3 - Resources Made Available

Narrative

With respect to disproportionately greater needs measured as being 10% greater than the overall jurisdiction on the particular measure, only a small subgroup met that test as provided in the 2020-2024 Consolidated Plan. Hispanic households in the 50%-80% group with housing problems (at least one of the following: lacks complete kitchen facilities, lacks complete plumbing facilities, more than one person per room, or cost burden greater than 30% of the household's income) had a disproportionately greater need. With regard to severe housing problems (having more than one of the following: lacks complete kitchen facilities, lacks complete plumbing facilities, more than 1.5 persons per room, and cost burden greater than 50% of the household's income) and cost burdened households (greater than 30% of the household's income spent on housing), black/African American and Hispanic households reflected the greatest needs but did not meet the test of a disproportionately greater need of 10% higher than the overall jurisdiction.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City Wide	100	100	The City invests in projects located in any area within the City limits

Table 4 – Identify the geographic distribution and location of investments

Narrative

There are areas within the City where there are significantly higher percentages of black/African American residents as compared with the overall jurisdiction. These concentrations are primarily in the census tracts in the central and southern regions of the City. These areas are also among the City's census tracts where 50% or more of the population are low income and are the focus of what the city has identified as the NRSA and Promise Zone. The racial makeup of the City is **35.5%** black/African American, **53.3%** white, and **6.3%** Hispanic as compared with the Promise Zone having **63.9%** black/African American, **27.1%** white, and **5.3%** Hispanic. Although the City did not specifically target the Promise Zone with the 2021 HUD funding, at least 50% of the resources are used to benefit residents within the areas included in these regions.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

ESG Match: ESG Match funding came from several local sources including General Revenue, Promise Zone funding, and Change for Change. These funds support a variety of public services; however, a portion of funds supports activities and local shelters specifically serving the homeless population. For FY2021, a total of \$599,693 was funded for homeless services in addition to the City's ESG, ESG-CV, CDBG and CDBG-CV funding allocated to public services. The City also provided \$100,000 from the Affordable Housing Trust Fund to the main shelter in town to support shelter operations. Through this funding, 1,741 unduplicated individuals were served.

HOME Match: HOME match funding is provided through several sources. As HOME funds are used for down payment and closing cost assistance to first-time homebuyers, these funds are leveraged with private sector mortgages and state SHIP funds are used to pay for counseling and education programs. HOME funds are also matched through the use of SHIP funding for the Home Repair and Rehabilitation Program. The City provided funding from its Affordable Housing Trust Fund for three new units in partnership with Big Bend Habitat for Humanity utilizing the refund through the Community Tax Credit Contribution program that provides funding for future builds. In addition, HOME funds are matched through the City's Water and Sewer Fee Waiver Program funded through the Affordable Housing Trust Fund. The Water and Sewer program provides a waiver of required tap fees for new or expanded affordable housing developments. These new developments are HOME-eligible. For FY2021, the City provided over \$180,000 in waivers supporting the development of 114 new units. Although the HOME match liability was waived by HUD for the reporting year, the City contributed \$180,343 in match.

Leveraged Public Services: The City supports the provision of public services through the Community Human Services Partnership (CHSP). This program is in partnership with Leon County. Several funding sources are used including General Revenue, Promise Zone funding, Change for Change, and Affordable Housing Trust Fund. Through a combination of these resources, the City leveraged \$2,386,189 in funding for public and homelessness services.

Leveraged Publicly Owned Land: The City supports the development of affordable housing in many ways, including with City-owned lots and parcels. The City regularly reviews the surplus parcel listing to determine suitability for affordable development, including donations to Habitat for Humanity, the Community Land Trust, and in partnership with developers of

affordable housing.

Fiscal Year Summary – HOME Match	
1. Match liability for current Federal fiscal year	\$0.00
2. Match contributed during current Federal fiscal year	180,343.00

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
TRB210189	3/30/2021	\$ 9,196.41	\$0.00	0	0	0	0	\$ 9,196.41
TRB210320	5/26/2021	\$ 11,918.21	\$0.00	0	0	0	0	\$ 11,918.21
TCB200626	6/17/2021	\$ 67,427.96	\$0.00	0	0	0	0	\$ 67,427.96
TCB200654	6/17/2021	\$ 66,701.96	\$0.00	0	0	0	0	\$ 66,701.96
TCB200655	6/17/2021	\$ 15,870.08	\$0.00	0	0	0	0	\$ 15,870.08
TRB210445	6/28/2021	\$ 4,614.00	\$0.00	0	0	0	0	\$ 4,614.00
TRB210664	8/25/2021	\$ 4,614.00	\$0.00	0	0	0	0	\$ 4,614.00

Table 6 – Match Contribution for the Federal Fiscal Year

HOME Program Income

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
32,388	51,628	62,567	0.00	21,449

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	\$155,239	0	0	\$75,188	0	\$80,051
Number	6	0	0	3	0	3
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	\$155,239	0	\$155,239			
Number	6	0	6			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	20	20
Number of Non-Homeless households to be provided affordable housing units	215	31
Number of Special-Needs households to be provided affordable housing units	0	0
Total	235	51

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	20	20
Number of households supported through The Production of New Units	15	1
Number of households supported through Rehab of Existing Units	175	6
Number of households supported through Acquisition of Existing Units	25	24
Total	235	51

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

These numbers represent affordable housing units/households assisted or supported through rehabilitation of owner-occupied homes, down payment assistance, permanent relocation/rapid rehousing, and CHDO activities funded with federal awards. Not included in these numbers are the 117 repair and rehabilitation activities completed with SHIP, HHRP and CRF CARES funds, three (3) new units produced through the partnership with Habitat for Humanity, and 231 households supported through rental assistance completed with CRF CARES funds.

Acquisition of existing units was achieved through the Down Payment Assistance loan program. Of the 25 expected to be achieved, 24 loans were closed during the program year, plus one completed CHDO unit receiving DPA as a direct subsidy, and three units sold under the City's Inclusionary Housing program with SHIP funding (not included in the numbers above).

Discuss how these outcomes will impact future annual action plans.

In 2020, the City prepared and submitted to HUD its next Five-Year Consolidated Plan and FY2020-2021 Annual Action Plan with an updated prioritization and the expected outcomes. The City's programs have performed well over the past five years, exceeding the initial goals set in 2015. With renewed focus on neighborhood revitalization and increasing access to affordable housing, the City will prioritize neighborhood housing and multi-family developments. Furthermore, the onset of the COVID-19 pandemic during 2020 through 2021, the subsequent awards of emergency relief funding will help the City in achieving a Functional Zero homelessness through rapid rehousing.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity for CDBG and HOME Program activities.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	2878	21
Low-income	301	10
Moderate-income	134	0
Total	3313	31

Table 13 – Number of Households Served

Narrative Information

In addition to those reported for CDBG and HOME, the following households were served:

- 509 households served through CDBG for which the activity did not require income eligibility by family size;
- 191 extremely low income households served through ESG;
- 303 extremely low and very low income households served through state and local funds; and
- 39 low income households served through state and local funds.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City works with multiple organizations that serve the homeless community in the area. The Big Bend Continuum of Care, through its outreach staff and volunteers, completed the annual Point-in-Time Survey in late January 2021 providing an opportunity for comprehensive outreach to unsheltered individuals and families.

Through the Comprehensive Human Services Partnership (CHSP) program, the City provides funding to Capital City Youth Services, Refuge House, Big Bend Homeless Coalition, the Comprehensive Emergency Services Center, the Brehon Institute, Children's Home Society, the Salvation Army, the Lighthouse, Emergency Care Help Organization, Big Bend 2-1-1, Good News Outreach, and America's Second Harvest. Combined, these agencies received more than \$2,386,189 in General Revenue, AHTF, and Change for Change funding to support homeless services.

The City also directly funds the area's two largest shelters: The Comprehensive Emergency Services Center (CESC), and the Big Bend Homeless Coalition (BBHC). The City leverages funding from CDBG, ESG, General Fund, Change for Change, and the Affordable Housing Trust Fund to provide supportive programming, day services, overnight sheltering, case management, permanent supportive housing, job training, and shelter operations. For FY2020-2021, the City also used CDBG-CV and ESG-CV funding in addition to the annual appropriations for homeless response due to the pandemic. The total provided to the 2 main shelters was approximately \$1.4M in funding, serving 1,741 unduplicated individuals.

Addressing the emergency shelter and transitional housing needs of homeless persons

The CESC has 333 beds but also provides on-site access to needed services and resources not only for those residing in the shelter but also for any unsheltered homeless persons seeking services. HOPE Shelter, managed through BBHC, serves families with children and veterans through shelter and permanent supportive housing. The City works very closely with the Big Bend CoC to ensure the needs of the homeless are addressed through coordinated entry. The monthly meetings of the CoC with service providers continue to be an effective way of providing information about resources relative to homelessness issues. For program year 2020-2021, the City and County increased area-wide coordination in response to the pandemic to ensure the needs of those experiencing homeless were met timely and safely. Both shelters increased their services, moving to a non-congregate or lower capacity sheltering situation. The City's funding increased with the award of FEMA funds, State CARES funds, and federal CARES-CV funds.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

In addition to the use of ESG funding as described above to address rapid rehousing and homeless prevention, the City also funds Permanent Relocation to prevent households from becoming homeless due to code issues with the unit. The City anticipated assisting eight families from becoming homeless through the Permanent Relocation Program. The COVID-19 Pandemic dramatically shifted focus on keeping tenants housed where they were and thus, the program assisted with just two permanent relocations.

Through the support provided to the CESC shelter, HOPE Community, and other supportive services programs, significant progress has been made toward helping homeless persons make the transition to permanent housing and independent living. A total of \$2,941,376 in federal and state resources was secured as a result of the HUD Homeless Continuum of Care NOFA for permanent supportive housing, HMIS system and coordination, planning, and general homelessness assistance programs such as TANF.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Through the use of ESG funding, the City helped move homeless persons and families into housing to provide the necessary shelter and funds for necessary case management services to individuals to develop individualized plans to address their needs and connect them with appropriate resources. These programs are aimed at reducing the amount of time households and individuals reside in shelters and transitional housing and assist households to become self-sufficient by providing access to affordable housing and the necessary essential services. These outcomes are reported under CR-65 and the accompanying SAGE report.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Tallahassee Housing Authority (THA) has continued to make accessibility improvements to units as requested by residents, as well as renovations to kitchens and bathrooms. In partnership with the City, THA replaced the electric utility infrastructure at one of its properties and upgraded the lighting. THA also installed security cameras at all of its properties and will be adding additional cameras over the coming year.

THA continues to make the community safer for its residents. Along with the additional lighting and cameras, THA initially contracted with the Tallahassee Police Department for security patrol services. THA has completed a solicitation and contracted with a private company for armed security services. Members of the Tallahassee Police Department Crime Prevention and Gang Unit continue to work with THA and its residents to stem gang violence and address resident concerns. THA managers attend monthly Tallahassee Police Department and Leon County Sheriff community meetings where information on criminal activity is shared with housing providers in Tallahassee.

The Housing Authority selected the Boys and Girls Club of Big Bend (BGCB) for after-school and summer youth program services at our public housing community center sites. The program goal is to provide after-school and summer programs that successfully extend learning opportunities beyond the school day and year. These programs will encourage greater family connections and resident involvement with their children's education, social interactions and neighborhood environment. THA and BGCB are committed to implementing comprehensive after-school programs that provide meaningful academic and extra-curricular activities, and extended learning opportunities for children residing in THA properties, their families and the surrounding communities.

THA and their development partner Columbia Residential, LLC leveraged \$3.4M in City and CRA funding to secure additional funding from Florida Housing Finance Corporation for Phase 1 and Phase 2 for the redevelopment of the Orange Avenue Apartments. These two phases will produce 290 new affordable and mixed income units. The THA/Columbia team lead an effort to master plan the Orange Avenue Corridor anchored by the redevelopment of the 29+ acre public housing property into mixed-income affordable housing. The planning process involved over eight months of community engagement with residents, community stakeholders and elected officials. USHUD has approved the Section 18 Demolition and Disposition application which clears the way for site redevelopment. The property will be redeveloped in four phases.

THA/Columbia Residential will be submitting another application for Low Income Housing Tax Credits (LIHTC) in 2022 for Phase 3 which will generate 110 affordable units for the elderly. THA will continue to use its Capital Fund Grant monies to maintain and improve its remaining housing stock, improve resident and property security, provide training for THA personnel on policy and procedures, and to facilitate programs to improve resident empowerment and economic self-sufficiency.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

City staff continued as a member of the local Family Self Sufficiency Coordinating Committee for its Family Self-Sufficiency Program and assists in developing resources to support program planning initiatives designed to encourage housing authority residents to become more self-sufficient, to explore opportunities, and when appropriate, to be active in management.

Though COVID-19 impacted many of THAs resident program, THA maintained robust relationships with community partners and were able to offer a number of services to its residents. Through their contract with the Boys & Girls Club, modified programming continued to be offered at two THA sites. THA's Family Self-Sufficiency (FSS) program provides residents with appropriate community referrals as well as direct assistance with resumes, cover letters and interviewing skills. In addition, the program connects resident job seekers with employment opportunities and partners with the Tallahassee Lender's Consortium to refer residents interested in homeownership.

THA referred residents to utilize the Leon CARES program, which provided assistance to those affected by COVID-19. The program provided eligible applicants with funds so that past due rent and utilities might be paid. THA orchestrated and facilitated resident applications for this funding. In conjunction with Second Harvest, THA commenced the "Senior Grocery Program" which provides doorstep delivery of groceries to THA senior residents once per month.

Four public housing residents participated in the City's collaborative with I/O Avenue, a 12-week program that taught fundamental skills for software development. THA continued its utilization of the expertise, training and services of student interns of Social Work, Public Health, School of Business, Agriculture, Psychology and Allied Health Sciences at FAMU; Urban Planning, Medical School and Exercise and Nutrition students from FSU; and office administration students from Tallahassee Community College. The total value of student volunteer services over a three year period for 416 volunteer hours is greater than \$21,000 and will prove beneficial for all stakeholders.

Actions taken to provide assistance to troubled PHAs

The Tallahassee Housing Authority is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During the 2020-2021 program year, the City continued addressing barriers to affordable housing, or encouraging affordable housing, by:

1. Seeking funding to support the City's housing goals, including being involved and active in support of the Sadowski Coalition which works to encourage the State of Florida to provide SHIP funding to local governments;
2. Encouraging the development of affordable housing through the water and sewer fee waiver program by paying the water and sewer tap, location, and connection fees relative to the affordable housing units using general revenue funding;
3. Continued the provision of affordable housing incentives such as expedited permitting, technical assistance, environmental review assessments for small affordable housing projects, density bonuses for affordable housing and inclusionary housing, and increasing the allowances of accessory dwelling units in residential zoning areas;
4. Continued to support larger developments seeking low income housing tax credits or other competitive resources to enable those developments to be competitive in their application for such funding by committing to the local government contribution necessary, specifically a multi-year, multi-phase redevelopment of a local public housing complex;
5. Continued support of the City's first Community Land Trust to further affordable housing in the City's target areas while reducing or mitigating gentrification; and
6. Continued support of Habitat for Humanity to construct three new single family homes.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In October of 2020, the City began the City Farm TLH project, with funding from a Knight Foundation grant. The focus of this project is to transform blighted properties into accessible sources of locally grown food, promote environmental and social health through underutilized and vacant site redevelopment, and spur entrepreneurship through an urban agriculture and entrepreneurship training program. The City hosted two training program cohorts; one took place in January of 2021 and the second took place in August of 2021. City Farm TLH training program consist of a 12-week hands-on training that will help provide participants with the knowledge to launch their own small farm in an urban setting.

The City also partnered with community agencies to transform walls that are frequently tagged with graffiti into beautiful artistic expressions. Experience around the world has shown that public art can be an effective way to combat graffiti and blight while beautifying the community and creating a sense of

place. Murals provide unique art that speaks to the community, tell the history and reflect the culture of varied neighborhoods. These efforts can deter graffiti vandalism and encourage local artists to get involved in the community.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City continues to test all houses built prior to 1978 that are rehabilitated under the owner-occupied rehabilitation program for lead paint. If the results of the test indicate that mitigation is required, that mitigation is incorporated into the rehabilitation. The home is tested again and must be cleared before the rehabilitation is considered complete. Additionally, all agencies or sub-recipients that receive funding for rehabilitation work are held to the same standards. To ensure the process is being followed on all owner-occupied rehabilitation projects, City staff orders the tests, reviews them, and does not approve the work write-up or issue a notice to proceed until the process is followed. Final payments are not authorized until acceptable clearance tests are received.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's Housing Division collaborates with various City Departments and outside partners to provide services and opportunities to those below the poverty level. Through credit counseling and financial readiness, clients are able to set budgets, start a savings account, reduce their debt and increase their credit scores in the hopes of becoming a homeowner and gaining more financial security. Through owner-occupied rehabilitation and repair, the City prioritizes those at or below 50% AMI. In doing so, the City's grant programs ensure the home is healthy and safe, preserving the life of the home, lowering the homeowner's costs, and increasing the market value of the home which in turn increases equity in the home.

CDBG funding was also provided to renovate and improve public facilities and service centers which facilitate the provision of public services to low and moderate income families. These centers are primarily located in low-income census tract areas and provide a range of services for residents in the surrounding neighborhoods from safety-net to self-sufficiency.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City continues to provide opportunities for capacity building through the provision of and coordination of training for local organizations as well as ongoing technical assistance. City staff participates in training opportunities, shares information on training opportunities, and encourages attendance at training. During this past year, the City assisted the Community Land Trust with technical assistance and financing for staff training. Part of the financing included funds for a consultant to work with the staff of the CLT on organization and structure.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

City staff continued membership and active participation in the BBCoC and Housing Leadership Council collaborative network meetings. In addition, the City continues to participate in real estate and builders associations, as well as neighborhood meetings to determine the needs of neighborhoods and obtain input relative to City activities and projects funded. Through the Community Human Services Partnership process, the City and the County work with local social service agencies to provide needed funding and training to assist low income residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The most recent analysis of impediments to fair housing identified the following barriers: (1) need for public education for targeted populations, (2) need for professional training for housing professionals, (3) need for continual housing testing, and (4) need for interagency communications. Because of the COVID-19 pandemic, the regular Fair Housing events usually conducting during the spring and early summer did not take place. However, the City's Fair Housing Office was still able to take the following actions in the 2020-2021 fiscal year:

1. The City increased fair housing advocacy in the community by educating children on the importance of equal housing rights, utilizing social media to spread the message of fair housing rights, and distributing educational materials at community events throughout the year.
2. Produced and aired 60-second radio ads for several local radio stations. The urban contemporary adult radio station has 44,900 weekly listeners. 96.1 Jamz's demographic is 25-54-year old, mostly female listeners.
3. Distributed "The Fair Housing Five" books by the New Orleans Fair Housing Center, to local elementary schools for Community Day. Because of the COVID-19 pandemic this event was held virtually.
4. Distributed Fair Housing Pamphlets and other educational materials to Texas Street Apartments, Good Bread Community, and Holton Street Apartments.
5. Purchased 2 vinyl billboards advertising Fair Housing Choice for the month of May 2021, September 2021 in addition community events.
6. Held Virtual Fair Housing Symposium on April 28, 2021.
7. Partnered with Community and Economic Development United Group to disburse educational material and host interactive workshops that provide innovative and practical solutions for combating housing discrimination.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Housing Division serves as the primary monitoring agent for the federal and state housing funds available to the City. For rental units funded by other public organizations such as the Florida Housing Finance Corporation, the City will request a copy of the monitoring report to see if it covers the City's requirements. If it does not, additional monitoring is performed. At a minimum, monitoring is done as required under the HOME regulations, but it is the desire of the City to monitor more often, ideally annually or more often if compliance issues are observed. The Human Services Division monitors for CDBG Public Services funding as well as City general revenue fund monies or other sources used to supplement the CDBG funding.

Monitoring includes three aspects:

1. Payment is made on a reimbursement basis upon proof of eligibility of the activity, proof of the expenditure, and a physical inspection, as necessary. This is true of all contracts as well as work conducted for programs administered in-house. Program managers examine each pay request for accuracy, completeness, and eligibility before authorizing reimbursement. This desk monitoring activity is done each time a pay request is received and, for most contracts, it is done monthly.
2. Regular reports on accomplishments and activities are required from each contractor or sub-recipient to show compliance with the approved tasks and responsibilities described in the contract. This includes audit reports commissioned by and for each agency if required by the Single Audit Act.
3. On-site monitoring of sub-recipients and contractors is conducted annually to assure compliance with state and federal regulations. Prior to scheduling any on-site assessment, staff will meet to conduct a desk audit and review any relevant documents, including a risk assessment, to determine any additional levels of review needed.
4. Prior to the issuance of any subgrant agreement, the City conducts a Risk Assessment using information from IRS Form 990s, audited financial statements, or annual OMB audits to determine the level of risk. Monitoring of the sub-recipient may be adjusted based on the score.

MBE and WBE contractors are encouraged to participate in all issued Requests for Proposals. Technical assistance is provided as necessary to assure that any organization working with the City under HUD-assisted programs is provided an equal opportunity for capacity building and participation. The City's Office of Economic Vitality (formerly known as Minority Business Office) maintains a Directory of Minority Business Enterprise (including WBEs) and Disadvantaged Business Enterprise. This office also

provides training, education, technical assistance, and public information about its MBE/WBE/DBE programs. The City continues to seek new businesses among the construction trades used in housing programs with an emphasis on recruiting from the City's certified MBE/WBE/DBE list.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Notice of Comment Period for the CAPER was placed in the Tallahassee Democrat on Thursday, December 9, 2021. It provided for a comment period through 5:00 PM on Monday, December 27, 2021. Per the City's Citizen Participation Plan, the notice included the following information:

- the purpose of the notice;
- instructions for how to obtain a copy of the CAPER or access it from the City's website;
- instructions and a contact for accommodation of special needs;
- a deadline for providing comments; and
- instruction on how to provide comments.

This same notice was placed on the City's website and a link was provided to the CAPER. No public comments were received in response to the postings.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Despite the onset of the COVID-19 pandemic, the City continued to focus on meeting its objectives as indicated in the FY2020-2021 Annual Action Plan.

The City made an important shift to address the response to the COVID-19 pandemic, and although the outcomes are not reported in this CAPER, the City spent considerable time planning and executing a coordinated response with available and new resources, along with other local governments and local partners.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

For all rehabilitation projects, a general compliance check is conducted each year. This includes homestead eligibility and general inspection of the unit. The Housing Division works closely with the Code Enforcement Division, and liens are placed on the property ensuring that a sale or other disposition of the home will not occur without the City receiving a notification. For FY2021, there were delays due to the onset of the COVID-19 pandemic. Staff focus shifted to disaster recovery and response, executing waivers for federal dollars to respond to changing needs in the community. With the disbursement of staff to telecommuting and inability to conduct in-home inspections, it was a challenge to conduct onsite monitoring during this fiscal year. The Housing Division will be working with the City's Grants Management Office to resume all monitoring activities in FY2022.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

While the City does not own properties that meet the threshold for affirmative marketing, the City does have an in-house Affirmative Marketing Plan. In addition, all HOME subrecipients and CHDOs are required by the City to have a written Affirmative Marketing Plan if a project contains five or more units. These plans are submitted to the City for review during the project approval process and reviewed during monitoring to ensure that all requirements of 24 CFR Part 92.351(a) continue to be met. At monitoring, they may be selected for review to ensure the activities are being completed. Furthermore, the City promotes its programs City wide and more heavily in underserved areas.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

All program income received is recycled and reprogrammed back into eligible HOME projects after the City Commission allocates such program income.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City of Tallahassee's Housing Division partners with community agencies to build and preserve the

inventory of affordable housing within the City, and to provide pathways out of homelessness for vulnerable neighbors. Some of the initiatives include:

1. Partnering the Leon County for awarding of the Local Government Area of Opportunity (LGAO) designation for a particular project, increasing the project's chances for LIHTC, SAIL and/or Bond funding. For 2020-2021, the LGAO project was the South City Foundation for the Orange Avenue redevelopment.
3. Partnering with the Community Redevelopment Agency and local partners for a single-family infill housing project to build single-family homes in the Frenchtown and Greater Bond Neighborhood.
4. Partnering with the Community Redevelopment Agency and the Tallahassee Lenders Consortium for a Neighborhood Façade Improvement Program which provides landscaping, exterior painting and restoration, fence repair or replacement, driveway repair, and other aesthetic improvements to single family homes in the Greater Bond Neighborhood.
5. Partnering with the Tallahassee Lender's Consortium and Leon County to establish the Community Land Trust which will bring nine new homes online in the second quarter of 2022 with multifamily and missing middle housing also being considered for future development.
6. Partnering with Habitat for Humanity for the annual City Build projects funded through the Affordable Housing Trust Fund. For FY2020-2021, the City completed three homes.
7. The City's flagship programs of owner-occupied rehabilitation and repair, along with accessibility repair, partner with local non profit agencies, including CHDOs, to maintain a stock of affordable housing for homeowners across the City. Without these vital programs, some of these homes may be lost to age or damage from storms.
8. Partnering with Leon County for the City's new Landlord Risk Mitigation Fund which incentivizes landlords to rent to formerly homeless or incarcerated individuals and families.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	TALLAHASSEE
Organizational DUNS Number	073245193
EIN/TIN Number	596000435
Identify the Field Office	JACKSONVILLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Tallahassee/Leon County CoC

ESG Contact Name

Prefix	Mrs
First Name	Abena
Middle Name	S
Last Name	Ojetayo
Suffix	0
Title	Director

ESG Contact Address

Street Address 1	Housing & Community Resilience
Street Address 2	435 N. Macomb Street, B-27
City	Tallahassee
State	FL
ZIP Code	32301-
Phone Number	8508917191
Extension	0
Fax Number	0
Email Address	Obena.Ojetayo@talgov.com

ESG Secondary Contact

Prefix	Mrs
First Name	Jean
Last Name	Amison
Suffix	0
Title	Housing Manager
Phone Number	8508916547
Extension	0
Email Address	Jean.Amison@talgov.com

CAPER

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2. Reporting Period—All Recipients Complete

Program Year Start Date 10/01/2020
Program Year End Date 09/30/2021

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: BIG BEND Continuum of Care

City: Tallahassee

State: FL

Zip Code: 32303,

DUNS Number: 115120111

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount:

CR-65 - Persons Assisted – Completed through submission of the SAGE HMIS Report.

Included as an attachment to this report.

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	163,010
Total Number of bed-nights provided	128,678
Capacity Utilization	78.94%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The goals established in consultation with the CoC were to reduce the number of people who are homeless, reduce the length of time a person or household is homeless, and to assist families to achieve self-sufficiency through the provision of essential services.

For program year 2020-2021, Emergency Solutions Grant funds were awarded to the Big Bend Continuum of Care to provide HMIS support and Rapid Rehousing Services through the employment of a landlord liaison. A total of 191 homeless individuals were assisted with these services. These are in addition to the 2,209 individuals assisted with ESG-CV.

Tallahassee experiences a high utilization rate in most of its emergency shelters. The major homeless shelter in Tallahassee is at the Comprehensive Emergency Services Center (CESC). The 333 beds (year-round) at that facility are normally used 100% of the time. The Point-in-Time count from January 2021 reflected that 320 were in use. The next major provider of beds, Capital City Youth Services reported 56% utilization rate, and the Refuge Housing reported 77% utilization rate which provide beds to more specialized populations. The HOPE Community reported 48% utilization rate of year-round and overflow beds. The lower utilization rate was due to the pandemic and the disbursement of homeless individuals to non-congregate settings.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	10,618	25,602	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	2,446	5,438	0
Expenditures for Housing Relocation & Stabilization Services - Services	5,823	12,484	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	18,887	43,524	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	9,939	42,327	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	2,537	4,531	0
Expenditures for Housing Relocation & Stabilization Services - Services	7,616	12,562	74,704.91
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	20,092	59,420	0

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	44,500	0	0
Operations	47,500	80,000	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	92,000	80,000	0

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	0	0	0
HMIS	3,600	1,680	75,000
Administration	1,949	0	0

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2018	2019	2020
0	136,528	184,624	104,704.91

Table 29 - Total ESG Funds Expended

11f. Match Source

	2018	2019	2020
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	211,720	235,575	402,091
Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	211,720	235,575	402,091

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2018	2019	2020
0	348,248	420,199	506,795.91

Table 31 - Total Amount of Funds Expended on ESG Activities



CITY OF
TALLAHASSEE

ATTACHMENT 1 CR-65

ESG SAGE Report for Persons Assisted

HUD ESG CAPER

Grant: ESG: Tallahassee - FL - Report Type: CAPER

Report Date Range

10/1/2020 to 9/30/2021

Contact Information

First Name	Jean
Middle Name	
Last Name	Amison
Suffix	
Title	Housing Manager
Street Address 1	300 S. Adams Street
Street Address 2	B-27
City	Tallahassee
State	Florida
ZIP Code	32303
E-mail Address	jean.amison@talgov.com
Phone Number	(850)891-6547
Extension	
Fax Number	()-

Project types carried out during the program year

Components	Projects	Total Persons Reported	Total Households Reported
Emergency Shelter	0	0	0
Day Shelter	0	0	0
Transitional Housing	0	0	0
Total Emergency Shelter Component	0	0	0
Total Street Outreach	0	0	0
Total PH - Rapid Re-Housing	1	191	97
Total Homelessness Prevention	0	0	0

Grant Information

Emergency Shelter Rehab/Conversion

Did you create additional shelter beds/units through an ESG-funded rehab project	No
Did you create additional shelter beds/units through an ESG-funded conversion project	No

Data Participation Information

Are there any funded projects, except HMIS or Admin, which are <u>not listed on the Project, Links and Uploads form</u> ? This includes projects in the HMIS and from VSP	No
How many of the VSP projects have a HUD approved plan and are using a template rather than a comparable database report uploaded?	0

Project Outcomes

- no data -



Financial Information

ESG Information from IDIS

As of 11/26/2021

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditure Deadline
2020	E20MC120019	\$162,749.00	\$162,749.00	\$57,827.61	\$104,921.39	4/20/2021	4/20/2023
2019	E19MC120019	\$160,192.00	\$160,192.00	\$160,192.00	\$0	10/23/2019	10/23/2021
2018	E18MC120019	\$160,982.00	\$160,982.00	\$160,982.00	\$0	10/3/2018	10/3/2020
2017	E17MC120019	\$159,895.00	\$159,895.00	\$159,895.00	\$0	10/19/2017	10/19/2019
2016	E16MC120019	\$159,582.00	\$159,582.00	\$159,582.00	\$0	11/3/2016	11/3/2018
2015	E15MC120019	\$157,046.00	\$157,046.00	\$157,046.00	\$0	9/23/2015	9/23/2017
Total		\$1,230,063.99	\$1,230,063.99	\$1,125,142.60	\$104,921.39		

Expenditures	2020	2019	2018	2017	2016	2015
	Yes	No	No	No	No	No
FY2020 Annual ESG Funds for						
Homelessness Prevention	Non-COVID	COVID				
Rental Assistance						
Relocation and Stabilization Services - Financial Assistance						
Relocation and Stabilization Services - Services						
Hazard Pay (unique activity)						
Landlord Incentives (unique activity)						
Volunteer Incentives (unique activity)						
Training (unique activity)						
Homeless Prevention Expenses	0.00	0.00				
FY2020 Annual ESG Funds for						
Rapid Re-Housing	Non-COVID	COVID				
Rental Assistance						
Relocation and Stabilization Services - Financial Assistance						
Relocation and Stabilization Services - Services						
Hazard Pay (unique activity)						
Landlord Incentives (unique activity)						
Volunteer Incentives (unique activity)						
Training (unique activity)						
RRH Expenses	0.00	0.00				
FY2020 Annual ESG Funds for						
Emergency Shelter	Non-COVID	COVID				
Essential Services						
Operations						
Renovation						
Major Rehab						
Conversion						
Hazard Pay (unique activity)						
Volunteer Incentives (unique activity)						
Training (unique activity)						
Emergency Shelter Expenses	0.00	0.00				
FY2020 Annual ESG Funds for						
Temporary Emergency Shelter	Non-COVID	COVID				
Essential Services						
Operations						
Leasing existing real property or temporary structures						
Acquisition						
Renovation						
Hazard Pay (unique activity)						
Volunteer Incentives (unique activity)						
Training (unique activity)						
Other Shelter Costs						
Temporary Emergency Shelter Expenses		0.00				
FY2020 Annual ESG Funds for						
Street Outreach	Non-COVID	COVID				
Essential Services						
Hazard Pay (unique activity)						
Volunteer Incentives (unique activity)						
Training (unique activity)						
Handwashing Stations/Portable Bathrooms (unique activity)						
Street Outreach Expenses	0.00	0.00				
FY2020 Annual ESG Funds for						
Other ESG Expenditures	Non-COVID	COVID				
Cell Phones - for persons in CoC/YHDP funded projects (unique activity)						
Coordinated Entry COVID Enhancements (unique activity)						
Training (unique activity)						
Vaccine Incentives (unique activity)						
HMIS	75,000.00					
Administration						
Other Expenses	75,000.00	0.00				
FY2020 Annual ESG Funds for						

	Non-COVID	COVID	
Total Expenditures	75,000.00	0.00	
Match			
Total ESG expenditures plus match	75,000.00		
Total expenditures plus match for all years			75,000.00





**CITY OF
TALLAHASSEE**

ATTACHMENT 2
Section 3 Substitute
REPORT

CAPER ATTACHMENTS
FY 2020-2021

Substitute Section 3 Reports



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons
 U.S. Department of Housing and Urban Development
 Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
 (exp. 11/30/2018)

Disbursement Agency
CITY OF TALLAHASSEE
300 SOUTH ADAMS, TALLAHASSEE, FL 32301
59-6000435

Reporting Entity
CITY OF TALLAHASSEE
300 SOUTH ADAMS, TALLAHASSEE, FL 32301

Award Dollar Amount:	\$162,749.00
Contact Person:	Jean Amison
Date Report Submitted:	12/21/2021

Reporting Period		Program Area Code	Program Area Name
From	To		
10/1/20	9/30/21	EMRG	Emergency Shelter Grants

The expenditure of these funds did not result in any covered contracts or **covered labor hours** during the 12-month period selected.



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons
 U.S. Department of Housing and Urban Development
 Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
 (exp. 11/30/2018)

Disbursement Agency
CITY OF TALLAHASSEE
300 SOUTH ADAMS, TALLAHASSEE, FL 32301
59-6000435

Reporting Entity
CITY OF TALLAHASSEE
300 SOUTH ADAMS, TALLAHASSEE, FL 32301

Award Dollar Amount	\$1,854,176
Contact Person	Jean Amison
Date Report Submitted	12/28/2021

Reporting Period		Program Area Code	Program Area Name
From	To		
10/1/20	9/30/21	CDB1	Community Devel Block Grants

Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
The expenditure of these funds did not result in any new hires.					

Total New Hires	0
Section 3 New Hires	0
Percent Section 3 New Hires	N/A
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

Part II: Contracts Awarded

Construction Contracts	
Total dollar amount of construction contracts awarded	\$113,235.00
Total dollar amount of contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0%
Total number of Section 3 businesses receiving construction contracts	0
The minimum numerical goal for Section 3 construction opportunities is 10%.	

Non-Construction Contracts	
Total dollar amount of all non-construction contracts awarded	\$0.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	N/A
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.	
No	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
Yes	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.
Each project is bid separately according to City and state/federal OMB guidance for procurement, including targeting Section 3 and MBE businesses and individuals. Each project bid is under the threshold of \$200,000.00	



Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons
 U.S. Department of Housing and Urban Development
 Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043
 (exp. 11/30/2018)

Disbursement Agency
CITY OF TALLAHASSEE
300 SOUTH ADAMS, TALLAHASSEE, FL 32301
59-6000435

Reporting Entity
CITY OF TALLAHASSEE
300 SOUTH ADAMS, TALLAHASSEE, FL 32301

Award Dollar Amount	\$931,882.00
Contact Person	Jean Amison
Date Report Submitted	12/21/2021

Reporting Period		Program Area Code	Program Area Name
From	To		
10/1/20	9/30/21	HOME	HOME Program

Part I: Employment and Training

The expenditure of these funds did not result in any new hires.

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees

Total New Hires	0
Section 3 New Hires	0
Percent Section 3 New Hires	N/A
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

Part II: Contracts Awarded

Construction Contracts	
Total dollar amount of construction contracts awarded	\$155,239.00
Total dollar amount of contracts awarded to Section 3 businesses	0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.00%
Total number of Section 3 businesses receiving construction contracts	0
The minimum numerical goal for Section 3 construction opportunities is 10%.	

Non-Construction Contracts	
Total dollar amount of all non-construction contracts awarded	\$0.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.	
No	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
Yes	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.
Each construction and/or rehabilitation project is bid separately in a fair and open process. The vendors for the non-construction contract work were awarded through the procurement process that includes Section 3 and MBE targeting. None of the projects awarded exceeded the threshold.	



**CITY OF
TALLAHASSEE**

ATTACHMENT 3

**CDBG-CV PR26 FINANCIAL
SUMMARY**



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	2,579,209.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	2,579,209.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	604,840.75
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	18,806.70
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	623,647.45
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	1,955,561.55

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	79,840.75
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	79,840.75
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	604,840.75
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	13.20%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	79,840.75
17 CDBG-CV GRANT	2,579,209.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	3.10%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	18,806.70
20 CDBG-CV GRANT	2,579,209.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.73%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	2468	6561625	CDBG-CV Public Services (Apalachee Center)	05O	LMC	\$8,482.87
		2477	6561625	CDBG-CV Public Services (211 Big Bend - Mental Health)	05O	LMC	\$71,357.88
Total							\$79,840.75

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	3	2468	6561625	CDBG-CV Public Services (Apalachee Center)	05O	LMC	\$8,482.87
		2477	6561625	CDBG-CV Public Services (211 Big Bend - Mental Health)	05O	LMC	\$71,357.88
Total							\$79,840.75

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	2	2436	6546672	CDBG-CV Administration	21A		\$18,806.70
Total							\$18,806.70



**CITY OF
TALLAHASSEE**

ATTACHMENT 4

**PR26 FINANCIAL
SUMMARY**



Office of Community Planning and Development
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	2,453,405.92
02 ENTITLEMENT GRANT	1,854,176.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	4,307,581.92

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,467,983.60
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,467,983.60
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	411,269.91
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,879,253.51
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	2,428,328.41

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	575.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	916,819.15
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	348,994.25
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,266,388.40
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	86.27%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	219,508.77
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	145,867.66
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	365,376.43
32 ENTITLEMENT GRANT	1,854,176.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,854,176.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	19.71%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	411,269.91
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	(48,115.46)
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	363,154.45
42 ENTITLEMENT GRANT	1,854,176.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,854,176.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.59%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Target Area Type	Drawn Amount
2015	3	2375	6404743	FY16 OOR (CDBG) - 1508 ALABAMA ST	14A	LMHSP	Strategy area	\$575.00
					14A	Matrix Code		\$575.00
Total								\$575.00

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2018	3	2410	6444566	FY19 Service Center Renovations- Jack McLean	03E	LMA	\$145,841.74	
2018	3	2411	6444566	FY19 Service Center Renovations-SWC Annex	03E	LMA	\$84,488.91	
2018	3	2441	6444566	FY19 Service Center Renovations- Jake Gaither	03E	LMA	\$49,999.09	
2019	3	2442	6560417	FY20 Service Center Renovations	03E	LMA	\$416,711.26	
					03E	Matrix Code	\$697,041.00	
2019	2	2428	6442911	FY20 Senior Service Center	05A	LMC	\$57,914.36	
2019	2	2428	6560417	FY20 Senior Service Center	05A	LMC	\$4,381.00	
					05A	Matrix Code	\$62,295.36	
2019	2	2432	6442911	FY20 Ability1st/Center for Independent Living	05B	LMC	\$19,567.46	
2019	2	2432	6560417	FY20 Ability1st/Center for Independent Living	05B	LMC	\$8,370.63	
					05B	Matrix Code	\$27,938.09	
2019	2	2427	6442911	FY20 Smith-Williams Service Center	05D	LMC	\$320.89	
2019	2	2427	6560417	FY20 Smith-Williams Service Center	05D	LMC	\$19,126.18	
					05D	Matrix Code	\$19,447.07	
2019	2	2431	6442911	FY20 Kid's, Incorporated	05L	LMC	\$26,829.50	
2019	2	2431	6560417	FY20 Kid's, Incorporated	05L	LMC	\$13,414.50	
					05L	Matrix Code	\$40,244.00	
2019	2	2433	6442911	FY20 Big Bend Cares (CHSP)	05M	LMC	\$27,240.47	
2019	2	2433	6560417	FY20 Big Bend Cares (CHSP)	05M	LMC	\$9,916.42	
					05M	Matrix Code	\$37,156.89	
2018	6	2356	6510719	FY19 Permanent Relocation - ECHO	08	LMC	\$1,325.00	
2019	5	2440	6443991	FY20 Permanent Relocation - BBHC	08	LMC	\$2,916.62	
2019	5	2440	6560417	FY20 Permanent Relocation - BBHC	08	LMC	\$13,130.12	
					08	Matrix Code	\$17,371.74	
2019	4	2443	6444661	FY20 OOR - 533 SHEPHARD STREET	14A	LMH	\$3,250.00	
2019	4	2444	6444661	FY20 OOR - 1057 PINEY Z PLANTATION RD	14A	LMH	\$3,250.00	
2019	4	2445	6444661	FY20 OOR - 1019 MARY'S DRIVE	14A	LMH	\$4,125.00	
2019	4	2447	6444661	FY20 OOR - 2088 WEDNESDAY ST	14A	LMH	\$4,125.00	
2019	4	2448	6444661	FY20 OOR - 2415 DOZIER STREET	14A	LMH	\$575.00	
					14A	Matrix Code	\$15,325.00	
Total								\$916,819.15

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2019	2	2428	6442911	No	FY20 Senior Service Center	B19MC120019	EN	05A	LMC	\$57,914.36
2019	2	2428	6560417	No	FY20 Senior Service Center	B19MC120019	EN	05A	LMC	\$4,381.00
2019	2	2429	6510720	No	FY20 Lincoln NSC - Senior Services	B19MC120019	EN	05A	LMC	\$7,800.00
								05A	Matrix Code	\$70,095.36
2019	2	2432	6442911	No	FY20 Ability1st/Center for Independent Living	B19MC120019	EN	05B	LMC	\$19,567.46
2019	2	2432	6560417	No	FY20 Ability1st/Center for Independent Living	B19MC120019	EN	05B	LMC	\$8,370.63
								05B	Matrix Code	\$27,938.09
2019	2	2427	6442911	No	FY20 Smith-Williams Service Center	B19MC120019	EN	05D	LMC	\$320.89
2019	2	2427	6560417	No	FY20 Smith-Williams Service Center	B19MC120019	EN	05D	LMC	\$19,126.18
2019	2	2430	6510720	No	FY20 Lincoln NCS - Afterschool Program	B19MC120019	EN	05D	LMC	\$24,627.36
								05D	Matrix Code	\$44,074.43
2019	2	2431	6442911	No	FY20 Kid's, Incorporated	B19MC120019	EN	05L	LMC	\$26,829.50
2019	2	2431	6560417	No	FY20 Kid's, Incorporated	B19MC120019	EN	05L	LMC	\$13,414.50
								05L	Matrix Code	\$40,244.00
2019	2	2433	6442911	No	FY20 Big Bend Cares (CHSP)	B19MC120019	EN	05M	LMC	\$27,240.47
2019	2	2433	6560417	No	FY20 Big Bend Cares (CHSP)	B19MC120019	EN	05M	LMC	\$9,916.42



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount	
										Drawn Amount	
									05M	Matrix Code	\$37,156.89
											<u>\$219,508.77</u>
Total											\$219,508.77

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2018	1	2348	6403628	FY19 Human Needs Assessment	20		\$37,500.00		
2019	1	2424	6505841	FY20 CDBG ConPlan	20		\$72,000.00		
2020	20	2481	6546672	FY21 CDBG Admin - Planning	20		<u>\$24,210.53</u>		
						20	Matrix Code	\$133,710.53	
2018	1	2338	6403645	FY19 CDBG Training	21A		\$622.96		
2019	1	2422	6415104	FY20 CDBG Administration	21A		\$15,157.41		
2019	1	2422	6442910	FY20 CDBG Administration	21A		\$26,437.68		
2019	1	2422	6546672	FY20 CDBG Administration	21A		\$20,770.62		
2020	20	2479	6546672	FY21 CDBG Administration	21A		<u>\$181,570.71</u>		
						21A	Matrix Code	\$244,559.38	
2019	1	2423	6442910	FY20 Fair Housing	21D		\$9,992.50		
2019	1	2423	6444579	FY20 Fair Housing	21D		\$3,507.50		
2020	20	2480	6546672	FY21 Fair Housing	21D		<u>\$19,500.00</u>		
						21D	Matrix Code	\$33,000.00	
Total									\$411,269.91